

BALLARD REALTY PROPERTY MANAGEMENT

1702 NW Market Street • Seattle, WA 98107 • Phone (206) 784-4813 • Fax (206) 784-0416
Info@BallardRealtyInc.com • www.BallardRealtyInc.com

RENTAL APPLICATION

REVIEW Please review the following thoroughly before you begin. We require that the application be filled out completely and legibly before we can process it. An incomplete or illegible application will delay the process and may result in denial of tenancy.

IDENTIFICATION All applicants must provide a legible copy of a photo ID before we can begin processing the application.

AUTHORIZATION By signing below, I hereby authorize Ballard Property Management to obtain rental history from current and previous landlords, employment information from employers and credit and criminal history.

QUALIFYING Acceptance for tenancy will be based on your credit, adequate and stable income to pay rent on time, references from your current and former landlords, personal references and criminal background. Anyone 18 years and older wanting to occupy a property, must fill out a separate rental application, be approved and sign the lease/rental agreement. The acceptance or denial of this application is at the sole discretion of Ballard Realty Property Management.

NOTIFY When the application has been approved or denied you will be notified immediately. If your application is denied, legally we cannot disclose the reasons. We will give you the phone number of the credit reporting agency so that you can contact them directly for a copy of your credit report.

RENTS AND DEPOSITS Initial rents and deposits are to be in the form of a CASHIERS CHECK or MONEY ORDER. Thereafter, rent payments can be made by personal check. We absolutely cannot accept cash as Rent or Deposit payments.

AGENCY DISCLOSURE Tenants are hereby notified that Ballard Realty Property Management represents the lessor in this lease. You will be provided with a pamphlet on agency disclosure upon signing your lease.

FAIR HOUSING Ballard Realty Property Management welcomes all applicants and abides by the Federal Fair Housing Laws. Ballard Realty Property Management will not refuse access to any housing, or otherwise discriminate against any applicant on the basis of sex, race, religion, familial status, handicap, color, national origin or any other federally protected class.

A NONREFUNDABLE application fee of **\$40.00 per adult** is required to process this application and must be paid by either check or money order. We will not accept cash as a form of payment.

X _____
Signature

X _____
Print Name

This form must be signed and returned by applicant before we can process this application.

Property Address _____
Paid by check # _____ or Money Order # _____

BALLARD REALTY PROPERTY MANAGEMENT

1702 NW Market Street • Seattle, WA 98107 • Phone (206) 784-4813 • Fax (206) 784-0416

Info@BallardRealtyInc.com • www.BallardRealtyInc.com

RENTAL APPLICATION

Applicant Name _____ SS# _____

Applicant Driver Lic # _____ Birth Date _____

RENTAL REFERENCES

Current Address _____ Unit# _____ City _____ State _____ Zip _____

Rent \$ _____ Apt Complex Name _____ From _____ To _____

Landlord/Mortgage Co. _____ Day Phone () _____ Cell Phone () _____

Previous Address _____ Unit# _____ City _____ State _____ Zip _____

Rent \$ _____ Apt Complex Name _____ From _____ To _____

Landlord/Mortgage Co. _____ Day Phone () _____ Cell Phone () _____

EMPLOYMENT

Name of Employer _____ Phone () _____ Monthly Gross \$ _____ How Long? _____

Job Title _____ Full Time__ Part Time__ Supervisor _____

Employer's Address _____ City _____ State _____ Zip _____

MISCELLANEOUS INFORMATION

Make Car _____ Year _____ Lic # _____ State _____ Color _____

Other Vehicles (Car, Truck, Boat, Motorcycle) _____ Describe Pets _____

Personal Reference _____ Relationship _____ Phone () _____

List all other persons to occupy unit _____ Why are you moving? _____

Have you ever been convicted of a Criminal Offense? Yes__ No__ If Yes please explain _____

Have you ever been convicted of or pleaded guilty or "no contest" to a misdemeanor or felony involving sexual misconduct (whether or not resulting in a conviction)? Yes__ No__

Have you ever been evicted? Yes__ No__

In Case of Emergency Please Notify _____ Phone () _____

APPLICANT SIGNATURE _____ **DATE** _____

PHONE NUMBER () _____ **EMAIL** _____